



**A-Abco Rents**  
& SELLS, INC.

## EVENT RENTAL QUOTATION REQUEST

1050 Charter Street, Redwood City, CA 94404  
(650) 365-3050 | (415) 731-6336 | (408) 946-7727  
www.abcorents.com | info@abcorents.com

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### *Event Information*

Event Name or Reference:

Type of Event:

Number of Attendee's Anticipated:

Time Event Begins:

Time Event Ends:

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### *Site Information*

Location / Venue:

Site Contact:

Site Contact Cell Phone Number:

Delivery Date & Time Requested:

Pick Up Date & Time Requested:

Special Delivery Instructions:

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### *Rental Equipment*

Basic Rental Items:

Tableware:

Catering Items:

Event Equipment:

Other Information:

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*General Information*

Will set up or break down of tables or chairs be requested?

Will there be seated dining, standing cocktail or theater style seating?

How many people per table?

Buffet, bar or other service tables needed?

What equipment will the venue / caterer provide?